

BRISTOL COMMUNITY COLLEGE
BOARD OF TRUSTEES MEETING MINUTES

Monday, January 29, 2024

1. Call to Order

The four hundred and ninth regular meeting of the Bristol Community College Board of Trustees was held on Monday, January 29 2024, in person on the Fall River campus in conference room 206 in Building D located at 777 Elsbree Street, Fall River, Massachusetts. The meeting was called to order at 4:07 p.m.

Trustees Present: Joan Medeiros, Chair; Jeffrey Karam, Vice Chair; Valentina Videva Dufresne, Secretary; Frank Baptista; Renee Clark; Pamela Gauvin; James Mathes; Todd McGhee; and Lynn Motta.

Trustees Absent: Joe Ferreira

Key points for Trustees related to Standard 5 included:

- Holding meetings at all four Bristol site location to understand campus life
- Report and updates from Student Trustee
- Open admissions process – more equitable access; adopted more wholistic approach
- Enrollment updates weekly to Trustees
- Continued review of Bristol’s price point as compared to other community colleges in MA
- Bristol was ready and prepared to launch MassReconnect even after the late announcement this summer
- Programs and centers supporting access
 - MAICEI presentation
 - High School Equivalency
 - Early College
- Wraparound services
- Safe, inclusive environment aligns with President’s goals
- Various student centers offer supportive services for individual student populations
- We know some of our student are having trouble with technology
- College committed to access through financial resources - step by step process; FAFSA; 1:1 tutorial
- Financial access to grants
- Advocacy and emergency aid for students
- Mobile Market to support food security
- Financial aid mindset shift from processing center to counselling model
- Marketing perspective; branding efforts seen; school spirit evident
- Visualization of data – DID (tableau)

Chair Medeiros thanked VP O’Hara, and reminded Trustees to leave their black NECHE folder when leaving today. Lucinda will collect as we continue to build an individualized NECHE resource for each Trustee as we move closer to our site visit date in March.

Next, Chair Medeiros invited Chrystal Puniello, Academic Coordinator, to provide information and insight related to the work of Bristol’s Lash Center for Teaching and Learning.

5. Lash Center for Teaching & Learning – *Chrystal Puniello, Academic Coordinator*

Chrystal began her presentation aimed to provide an overview of professional development at Bristol. She shared Academic Innovation and Professional Development’s (AIPD) mission was to provide intentional professional development to further the knowledge of Bristol’s faculty and staff in support of the college’s strategic plan.

AIPD foci include advancing the college’s strategic plan through current training related to four pillars: Academic Innovation, Equity, Organizational Excellence, and Partnerships. In addition to the current training and offerings, Chrystal shared AIPD has several trainings under development in support of these four pillars including:

- Adult Learning Series
- Canvas (*new Learning Management System Training*)
- Safe Zone
- Trauma Informed Practices
- Achieving Racial Equity Model (*HEIF Grant*)
- Bristol Tech Day
- Mid-Level Management Training
- Early College Faculty Training

Chrystal also shared that AIPD works actively with Human Resources to identify upcoming training needs to address potential gaps:

At 6:00 p.m., President Douglas resumed her present

At the conclusion of Finance/Budget Committee Report, Chair Medeiros thanked Trustee Motta. Chair Medeiros then shared that Student Trustee John Morris was unable to attend today as his child was sick, so therefore, Chair Medeiros invited Vice President O'Hara to provide a Student Trustee update.

9. Student Trustee Report

VP O'Hara shared that it was with a heavy heart that Student Trustee Morris would no longer be able to serve as the Student Trustee as he no longer meets the student qualification criteria after accepting a full-time job with the Student Veterans of America (SVA) organization. This is great news for John and his family as he will be a Student Outreach Coordinator in a 100% remote position, but unfortunately, leaves a mid-year vacancy for the Student Trustee position.

VP O'Hara shared her team will work on student election process to select a new Student Trustee. At the conclusion of Student Trustee update, Chair Medeiros thanked VP O'Hara and stated we will work with the Bristol Leadership Team to fill the Student Trustee vacancy and keep Trustees posted.

Next, Chair Medeiros invited any additional items from our previous or old business.

10. Old Business

- Highlight upcoming priority & optional events for Trustees – Calendar (Spring 2024)

Chair Medeiros shared that provided both electronically and in Trustee board materials today is a calendar of upcoming events and activities we think Trustees might be interested in attending and supporting.

Next, Chair Medeiros invited any additional items for new business

11. New Business

- Board of Trustees' meeting dates 2024-2025
 - March 20, 2024 (HOLD Noon-5pm) – Spring Board Mini-Retreat (*J-Building*)
 - August 21, 2024 (HOLD 8am-3pm) – Annual Board Retreat (*NOWI*)
- Board of Trustees' Committees 2024-2025

Chair Medeiros invited President Douglas to make an announcement.) (l19 Tf-)1.9 (nc)5 (e)4.9 (me)5 (nt)TJMCID n.304

