

Bristol Community College
Fall River, Massachusetts

Board of Trustees
Meeting Minutes

June 11, 2019

I. Call to Order

The three hundred and sixty-ninth regular meeting of the Bristol Community College Board of Trustees was held on Tuesday, June 11, 2019, in Room D209 of the Hudnall Administration Building on our Fall River Campus at 777 Elsbree Street. Chair Joan Medeiros called the meeting to order at 4:09 p.m.

Trustees present: Joan Medeiros, Chair; Samir Bhattacharyya; Valentina Videva Dufresne; Sara Hincapie; Keith Hovan; Jeffrey Karam; Lynn Malasi; Sandra Saunders, Esq., Secretary; Diane Silvia; and Steven Torres, Esq., Vice Chair.

Trustees absent: Frank Baptista.

II. Chair's Remarks

Chair Medeiros welcomed all to the meeting. She introduced the newest appointed member to the Board of Trustees – Mr. Jeffrey Karam.

Jeffrey T. Karam is First Bristol Corporation's Vice President. Jeffrey has led First Bristol Corporation's Hospitality Division since its inception in 2003; growing the portfolio to include 8 hotels and over 800 rooms. Jeffrey oversees all aspects of the hospitality division from site selection and development to the successful day-to-day management of its award winning hotels.

Jeffrey joined First Bristol Corporation in 2003 after graduating from Providence College

from the Global Wind Organisation (GWO) for curriculum, faculty and a facility to train participants in the offshore wind industry. Bristol will offer training in Basic Safety Training, Basic Technical Training and other customized trainings. This grant will allow Bristol to utilize an industry professional from the UK to oversee the project and partner with a GWO approved provider that will enable Bristol to be a designated provider. Also, Bristol will use this grant funding to build the required training tower and identify and equip the facility with the proper training equipment.

Executive Director of Development Paula Popeo spoke about the STOICO First Fed \$1 million lead gift. STOICO/First Fed Charitable Foundation has pledged \$1 million over five years for the build-out of the Library Learning Commons at the Attleboro campus. The gift is the largest donation ever received for the Attleboro campus and distinguishes

V.P. Cabellon reviewed Student Awards Night held on May 23, 2019, in the Jackson Auditorium on our Fall River Campus. The evening recognizes students who have demonstrated exceptional academic growth and development as well as those who have made significant contributions in service and leadership to Bristol Community College. That evening, the Commonwealth Honors Scholars were recognized; the Foundation presented approximately 40 different scholarships and awards; each of the divisions presented awards for academic achievement; and the Valedictorian and Salutatorian were recognized. Student Trustee Sara Hincapie was the recipient of a number of awards including the Newman Civic Fellows Award, and she received the highest honors of the Mace and Shield Award, known as the President's Award. She was also installed in perpetuity in the Sceptre & Scroll Society. It was a lovely evening.

V.P. Cabellon mentioned Latino Family Night held on May 8 that engaged our prospective students and families. He also spoke about the recent visit to Bristol Community College from 200 middle schools' students and their families from Fall River's Kuss, Talbot, Morton, Henry Lord and Doran schools. Tours were conducted of natural and health sciences, engineering and culinary arts, and there were demonstrations, presentations, breakout sessions and activities in the labs. Parents learned about the college search process, financial aid, affordability and the benefits of community college. It was a great opportunity for the middle school students, as well as parents to be adult learners. A drawing took place for two \$500 scholarships provided by the Greater Fall River Chamber of Commerce.

President Douglas recapped the Commencement Recognition Dinner of May 16 - an intimate dinner celebrating our Valedictorian Dawn Lopes, Salutatorian Amanda Da Costa, Distinguished Citizen Nick Christ, and Honorary Degree recipient Zelma Braga along with their families and friends.

President Douglas said the three Trustee Talking Points were discussed previously:

\$200,000 MassCEC Grant for OSW.

STOICO First Fed \$1 Million Lead Gift.

Express Bachelor's Degree in Business: Bristol and UMass Dartmouth.

President Douglas acknowledged Vice President for Institutional Research, Planning and Assessment Rhonda Gabovitch who is retiring on June 14.

President Douglas distributed her updated approved goals for 2018-2019. She said some of her goals will close at the end of the academic year/beginning of the fall semester. She will mention more at the Board Retreat on August 21 and discuss her new goals then.

V. Report of the Nominating and Governance Committee

Trustee Keith Hovan, Chair of the Nominating and Governance Committee, gave his report on the meeting of May 6, 2019. Trustee Hovan stated he received nominations from members of the Board of Trustees requesting reappointments for both Trustee

Steven Torres for the position of Vice Chair and Trustee Sandra Saunders for the position of Secretary. No other nominations were received.

The Committee reviewed the nominations. Chair Hovan said he contacted both candidates and asked them if they were to be nominated for reappointment to their respective positions would they accept. Both responded affirmatively.

A motion was made and the Committee approved to accept the nominations as presented and bring t

Committee to include a base salary adjustment of \$10,000 and the maximum merit-based salary increase allowable for this academic year for President Laura Douglas.

President Douglas thanked the Board of Trustees and said it has been an honor to serve the college in this capacity.

VII. Report of the Student Trustee

Student Trustee Sara Hincapie gave the last report of her term to the Board of Trustees based upon her student survey, *Help Me Improve Bristol*. The following are some of the highlights of her presentation:

The survey was created to hear from as many students as possible.

Survey went live March 18-March 29, 2019.

Data was received on April 1, 2019, and compiled since.

700 student responses: 686 completed the survey; 14 partially completed the survey.

Goal was to assess the culture at Bristol and the student environment.

Who are the Respondents – basic demographic questions were asked such as major, full- or part-time student status, ethnicity, race and age.

Survey Questions – included issues concerning primary campus attendance, microwave availability, activity periods, clubs and organizations, events attended.

Common Student Concerns –

Concerns with advising/financial aid & staffing.

Would like updated technology.

Have clean spaces and well maintained.

Vending machines, computer desks.

Healthy food options/discounts.

More weekend/summer classes at other locations.

Childcare at other locations.

Quiet spaces to study and enforcement.

Larger desks and more group spaces.

Climate control/ flooding.

Common Student Feedback

Students LOVE how “bright” and “clean” Taunton campus is.

Great appreciation for Mobile Food Market, and Grab and Go.

Students overall think faculty and staff are friendly and understanding of student goals.

Signage around campus has made it easy to navigate.

Students generally feel safe and comfortable.

Great resources, but advertise them more!

Students would like more surveys.

IX. Old Business

There was no old business to come before the Board.

President Douglas updated the Board on the selection of Dr. Suzanne Buglione as Bristol's new Vice President for Academic Affairs.

X. New Business

There was no new business to come before the Board.

XI. Adjournment

There being no further business to come before the Board, Chair Medeiros declared the meeting adjourned. The time was 5:19 p.m.

Respectfully submitted,

Sandra Saunders, Esq.

Sandra Saunders, Esq., Secretary

__10/7/19_____
Date Approved

__KAW__
Initials